

BID APPROVAL WORKSHEET

PICTURE CHECKLIST

Get good before, during, and after shots of all repair work being done. Include shots of materials before using. IE: The dehumidifier still in the box.

For debris removal, get a picture of the item in place, move the item, take a picture of the place with the item missing, then take a load picture with the item in the van/dumpster.

YOU ALSO NEED PHOTOS OF THE FRONT OF THE HOUSE AND THE HOUSE NUMBERS

DUMP RECEIPT

LIST DUMP OR ROLLOFF COMPANY USED TO DISPOSE OF DEBRIS:

WHO FILLED OUT THIS WORKSHEET?

WHO ELSE IS ON SITE?

TIME YOU ARRIVED AT PROPERTY:
TIME YOU LEFT PROPERTY:

UTILITY INFORMATION

ELECTRIC ON / OFF

GAS ON / OFF

WATER ON / OFF (AT STREET)

PROPANE TANK

COMPANY:

% FULL:

HEATING OIL TANK

% FULL:

WORK NOT PERFORMED

LIST ALL BID APPROVALS YOU COULD NOT COMPLETE AND WHY:

COMMENTS: YOU MUST FILL OUT THIS SECTION!

HAS ANYTHING CHANGED?
IS PROPERTY STILL SECURE?
ARE THERE ANY NEW DAMAGES?
DID YOU HAVE CONTACT WITH ANYONE?

DATE:

ADDRESS: